



Position: **Chief Legal Officer (CLO)**
Company: PassportCard Germany
Location: Hamburg
Reports to: CEO

PassportCard is a market leader in the travel insurance and International Private Medical Insurance (IPMI) and has been leading the way in smart health insurance, developing high-end technological solutions and innovative customer-oriented services. It has a strong worldwide presence, with operations in over 100 countries, offices in Europe, the US, the Middle East and Australia, and R&D labs in Zurich and Tel Aviv. In early 2018 the operation in Australia was launched under the brand name of TravelCard.

In 2019 we will launch our operation in Germany and I am at the moment hiring the best people who wants to join a global and growing company, with a great working culture and a very unique business model

PassportCard has introduced a new holistic approach to travel and medical insurance with no out-of-pocket expenses, no paperwork and no long claim process. It is the world's first travel and medical insurance solution that facilitates payout in real time – on the spot when the customer really needs it.

PassportCard award winning technologies and innovations:

- 2014 PhocusWright - The Most Innovative Emerging Company
- 2014 & 2016 THE APAC EMMA'S Innovation in Global Mobility
- 2016 MEDICI Top 7 InsurTech Startups in Tte EMEA
- 2016 ITIJ Best Specialist Service Provider
- 2018 LMI's 5 stars ranking for Travelcard's claims service in Australia

PassportCard is a Joint Venture between White Mountains and DavidShield Group. White Mountains is a holding company with business interests in P&C insurance and reinsurance. The Group is listed on NYSE (WTM).

DavidShield is a Managing General Underwriter (MGU) as well as a Third-party Administrator (TPA) for global medical insurance.



Key Responsibilities

- Successfully completed law studies (2nd state examination and / or LL.M.)
- Good knowledge of German corporate law, corporate and commercial law, contract law and general civil law.
- Participation in the examination, drafting and negotiation of contracts as well as other legally relevant documents
- Ensuring compliance with corporate law requirements
- Strong planning and organizational skills
- Excellent communication and negotiation skills
- Willingness to occasional travel
- Responsibility for data privacy compliance matters in the role of the internal Data Privacy Officer
- Drafting, implementation and continuous evaluation of the adequacy and effectiveness of PassportCard's compliance policies, procedures and internal controls
- Implementation and execution of compliance reviews and monitoring processes with respect to PassportCard's activities
- Investigation of compliance issues as needed and reporting of findings to management board.
- Acting as first point of contact for general inquiries by internal and external auditors, partners, clients, and regulators.

Key Requirements / Skills / Experience

- 2-3 years of relevant compliance or legal experience, preferably within the insurance industry. University degree in law, business administration or equivalent
- Sound knowledge of European financial regulations, including Solvency 2 as well as local regulations of Germany.
- Strong interest in data privacy regulation, ideally with prior working experience in this area
- Team Player with the ability to take initiative, work under pressure, and meet deadlines
- Ability to adapt to a fast-changing environment, understand complex issues quickly, to explain them clearly and concisely, and propose practical solutions
- Fluent spoken and written in German and English



Our range:

- We offer you a dynamic work environment, a pleasant team atmosphere, diverse social benefits and a performance-related compensation.

Additional Information

- Start date: as soon as possible
- Reference Code: PC-DE-103

PassportCard Germany GmbH is committed to employment equity and therefore welcomes applications from men and women regardless race or ethnicity, age, nationality, religion, disability, sexual orientation or philosophy of life.

Contact details:

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